



Amrutvahini College of Engineering, Sangamner
Dist-Ahmednagar, 422605 (M.S.) India
Approved by AICTE, New Delhi, "A" Grade by Govt. of Maharashtra
Affiliated to Savitribai Phule Pune University, Pune
Three Times Accredited by NBA, New Delhi
NAAC – A Grade An ISO 9001:2015 Certified Institute

Internal Quality Assurance Cell (IQAC)

Action Taken Report

To,

Principal, the below is the report of action taken against the meetings held during the academic year (2016-2017). Acts were scrutinized as events or action initiated or completed submitted to authority for further guidance.

Through: IQAC Director.

Sr No	Particulars	Actions Initiated or Completed	Remark
1	To prepare and follow Academic Calendar	At the beginning of semester, Institute calendar was prepared. After that department Academic Calendar was prepared. Every faculty prepares his teaching plan accordingly and follows it.	Done
2	To identify slow and advanced learner students	Based on earlier result analysis and mock test slow and advanced learner students were identified. Study circle was formed by which advanced learner students mentor the slow learner student.	Study circle formed and recorded.
3	Student-tutor mentoring	Through Student-tutor meetings conducted once in a month by respective tutors, discussing their academic and non-academic issues which are then forwarded to Dean Academic through Department coordinator.	Tutor reports evaluated and submitted for further action and reference.
4	To increase no. of students with valid GATE scores.	Value added course was conducted through GATE Imperial Pune.	Course conduction started.
5	In plant training for students	Department identified few Industries in nearby industrial areas such as Nashik, Pune, Aurangabad, etc. which promotes students for In plant training.	Done
6	ISO 9001:2015	In overall ISO committee responsible for Monitoring of quality objectives & continual improvement beginning of the year. ISO Audit	Done

		conducts internal and external audit in which PDCA (Plan, Do, Check, and Act) are evaluated and corresponding corrective measures taken. During last year no any major discrepancies found.	
7	Academic Monitoring	Academic monitoring conducted by senior faculties of another department for Lecture conduction, practical conduction. Also student's feedback is conducted for student's satisfaction. Notice is issued to faculties if performance of particular faculty is not Satisfactory.	Through IQAC the monitoring is done.

Forwarded and submitted for Information.

Regard's

R. S. Tajane

Prof. R. S. Tajane
IQAC Coordinator

Date: 29/06/2017

