

Amrutvahini Sheti And Shikshan Vikas Sanstha's
Amrutvahini College of Engineering, Sangamner
Internal Quality Assurance Cell (IQAC)

Action Taken Report

To,

The Principal, Below is the report of action taken towards the meetings held during the academic year (2015-016). Acts were scrutinized as events or action initiated or completed submitted to authority for further guidance.

Through : IQAC Director.

Sr No	Particulars	Actions Initiated or Completed	Remark
1	To prepare and follow Academic Calendar	At the beginning of semester, Institute calendar was prepared. After that department Academic Calendar was prepared. Every faculty prepares his teaching plan accordingly and follow it.	Done
2	Student-tutor mentoring	Through Student-tutor meetings conducted once in a month by respective tutors, discussing their academic and non-academic issues which are then forwarded to Dean Academic through Department coordinator.	Tutor reports evaluated and submitted for further action and reference.
3	To increase no. of students with valid GATE scores.	Value added course was conducted through GATE Imperial Pune.	Course conduction started.
4	In plant training for students	Department identified few Industries in nearby industrial areas such as Nashik, Pune, Aurangabad, etc. which promotes students for In plant training.	Done
5	ISO 9001:2015	In overall ISO committee responsible for Monitoring of quality objectives & continual improvement beginning of the year. ISO Audit conducts internal and external audit in which PDCA (Plan, Do, Check, and Act) are evaluated and corresponding corrective measures taken. During last year no any major discrepancies found.	Done
6	Academic Monitoring	Academic monitoring conducted by senior faculties of another department for Lecture conduction, practical conduction. Also student's feedback is conducted for student's satisfaction. Notice is issued to faculties if performance of particular faculty is not Satisfactory.	Through IQAC the monitoring is done.

Forwarded and submitted for Information.

Regard's
 IQAC Coordinator

R.S. Tajare
 R.S. Tajare



Date : 12/06/2016