

Tutor Mentor Scheme:

Department of First Year Engineering is successfully running the Tutor Mentor Scheme for First Year engineering Students. Tutoring activities involve promoting achievement, and instilling positive attitudes in Student. During Tutor mentor scheme one faculty is appointed as a Tutor for every Twenty Two students of a class. Tutor will be assisting individuals who are behind in their studies or are having problems in acquiring the concepts in a large group. In every month two tutor meetings are conducted by the tutor and submit the report to class teacher & further to the college level coordinator through department. In Tutor Mentor Scheme, following Tasks are assigned to the Tutor.

1. ESTABLISH A POSITIVE PERSONAL RELATIONSHIP

- a. Most important task in mentoring
- b. Requires building trust
- c. Might take a while to cultivate, but be patient
- d. Is unique to each mentoring relationship
- e. Encourages regular interaction and specific support
- f. Should be enjoyable and fun
- g. Should enhance the student's self-esteem
- h. As in a professional sense, should be a good working relationship

2. HELP DEVELOP CAREER SKILLS AS NEEDED

- a. Goal setting
- b. Time management
- c. Communications, especially oral and written communication in English
- d. Teamwork
- e. Critical thinking
- f. Decision making
- g. Perseverance, dedication, accountability
- h. The importance of continuing education

3. ASSIST THE STUDENT IN OBTAINING ADDITIONAL RESOURCES

- a. Act as guide or advocate
- b. Discuss what resources and courses are needed to pursue and achieve goals and ambitions
- c. Act as an advisor, guide and advocate
- d. Be a resource and a network to help identify openings, as appropriate.

4. INCREASE THE STUDENT'S ABILITIES TO INTERACT WITH OTHER SOCIAL AND CULTURAL GROUPS

- a. Broaden the student's outlook on different kinds of social and business situations
- b. Respect differences; do not promote your values as superior
- c. Help the student understand the behaviors and attitudes needed to interact in the workplace and the larger society
- d. Challenge the student to think about the importance of respecting and functioning in a diverse world.

5. DEVELOP COMPETENCIES – HELP THE STUDENT DEVELOP BY:

- a. Providing positive feedback on his or her work
- b. Share accomplishments and roadblocks you had to overcome in order to be successful
- c. Encourage him or her to seek new opportunities and experiences.