

Amrutvahini Sheti And Shikshan, Vikas Sanstha, Amrutnagar
P.O. Sangamner S.K. (422608) Sangamner, Dist. Ahmednagar.

Ref.No.Sanstha/Pet./286/ 1999-2000

Date: 15/07/1999

APPOINTMENT LETTER

To, Shri Tajane Ravindra Samrahl-

Tajane Mala,

Sangamner (422605)

Tal. Sangamner, Dist. Ahmednagar.

Sub: Appointment to the post of Work-Shop Superintendent.
in _____ (Subject)

Dear sir / Madam,

In response to our Advt dated 20/05/99 you had applied for the post of W.S.

You were interviewed for the above post by the Selection Committee appointed by the Management under Statute No.415 of the University of the Pune. I am pleased to inform you that the Management has appointed you on the said post in Amrutvahini College of Engineering, At. Amrutnagar, Po. Sangamner S. K. (422 608) Tq. Sangamner. in the Scale of

Rs. 3700-125-4700-150-5300 W.e.f. 15/07/99

Your Appointment is subject to the following terms and conditions:

1. Your services will be Governed by the Maharashtra University Act, 1994 Statutes, code of Conduct, Ordinances and rules and regulations laid down by the University of Pune and State Govt. from time to time.
2. (a) You are appointed in clear vacancy on full-time / ~~part-time~~ basis on the probation for a period of two years (s) from the date of joining.
(X) Your appointment is purely temporary for a period of _____ i.e. from _____ to _____
(X) Your appointment is on the leave vacancy for the period from _____ to _____
(X) The post is reserved for _____ since you belong to the said category, you are appointed on full-time basis on probation of _____ years from the date of joining.
(X) The post is reserved for _____ since you do not belong to the said category, you are appointed full-time on temporary basis against the reserved post for a period of _____ You shall not have any claim on the said post in future.
(X) This is temporary vacancy caused by _____ Hence you are appointed full-time on purely temporary basis for a period of _____
(X) Your appointment is on part-time / clock hour basis only.
3. (i) You will be paid basic pay of Rs 3700/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the sanstha/State govt. from time to time. In case you are appointed for a period of more than one year, you shall earn annual increment.
(X) You shall be paid remuneration at the rate of Rs. _____ per lecture/per hour.
(iii) Your appointment and salary shall be subject to approval by the University of pune and Director of technical Education/Director of Medical Education & Research/Director of Higher Education as the case may be.
4. (a) You shall have to qualify the NET or SET or similar test (as the case may be) laid down by the University or State Govt/UGC or the Central council pertaining to your faculty within the stipulated period.
(b) You shall have to acquire the qualifications Ph.D (M. Phil./Ph.D., M.D./M.S., M.D.S, M.E. etc) as prescribed by the University/State Govt. or the Central Councils Concerned within the Stipulated period.
5. Your appointment is subject to the minimum number of students and workload prescribed by the post.
6. You shall submit the originals as well as certified true copies of relevant testimonials such as birth date certificate, marksheets, Experience Certificat, discharge / relieving certificate, last

- pay Certificate, Caste Certificate, Change of Name Certificate (if any), etc. before joining the duties.
7. In case you accept the appointment you shall have to execute Deed of Contract of Service as prescribed in the Statutes at the time joining the duties.
 8. You will be allowed to join the duties on producing of.:
 - (i) Two passport size photographs.
 - (ii) Character Certificate from two eminent persons, one of them should be a Govt. Gazetted A - Grade officer.
 - (iii) Discharge Certificate from previous employer (if any)
 9. You shall undergo medical examination by the approved medical officer or by the Civil Surgeon at the place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for the employment on the staff of the College / Institution.
 10. You are required to give the correct mailing address as soon as you join the duties and any changes in the address earlier should be communicated to the principal. It will be presumed that any letter sent by registered post Acknowledgement Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
 11. You will not conduct or engage yourself in private Tuition, Private coaching classes.
 12. You will not engage yourself in any other job paid full - time, part - time or otherwise, during the continuance of your service, without the permission of the competent authority/management.
 13. Your service are transferable to any other colleges/institutions run by the management.
 14. Your appointment may be terminated, at any time, by either side/party, by giving one months notice or one month pay in lieu of notice period in case the period spent in service is more than six months.
 15. If you are found absent continuously for more than thirty days without permission your services will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the society / University / Institute / College / Sansthas / Students.
 16. You have to communicate your acceptance to the Management/College/Institute within seven days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.

Your faithfully,

Hon. Secretary

Amrutvahini Sheti And Shikshan Vikas Sanstha,
Amrutnagar, Sangamner (422 608) Tq. Sangamner.

DECLARATION

I Ravindra Somnath Tajane hereby declare that I accept the order of appointment of Asstt Prof on terms and conditions specified here in and that I shall join duties before the last date of joining as mentioned in the order of appointment.

Signature

Place. Sangamner

Full Name. R. S. Tajane

Date.

Received
R. S. Tajane
(R. S. Tajane)

file in
personal file
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