

APPOINTMENT LETTER

To,
Mr. Mehetre Amol Jagannath.
Shivajinagar, Lane No. 6A,
Sangamner, Tal- Sangamner,
Dist- Ahmednagar.

Sub:-Appointment for the post of **Lecturer in Civil Engg. Dept.** of Amrutvahini
College of Engineering, Sangamner.

In response to our Advertisement Dated 13/05/2010 you had applied for the post of **Lecturer (Civil Engg. Dept.)** you were interviewed for the above post by the Selection Committee appointed by the Management under Statute No. 415 of the University of Pune.

I am pleased to inform you that the Management has appointed you on the said post in **Amrutvahini College of Engineering**, at Amrutnagar, P.O. Sangamner S. K. (422608). Tal- Sangamner in the Scale of **Rs. 8000-275-13500** with effect from 23/08/2010.

Your appointment is subject to the following terms and conditions:-

1. Your service will be governed by the Maharashtra University Act. 1994, Statute, Code of Conduct, Ordinances and rules and regulation laid down by the University of Pune and State Govt. from time to time.
2. ☒ a. You are appointed in clear vacancy on full-time basis on the probation for a period of year(s) from the date of joining.
- ☒ b. Your appointment is purely temporary for a period of i.e. from to
- ☒ c. Your appointment is on the leave vacancy for the period from to
- ☒ d. The post is reserved for DBC Since you belong to the said category, you are appointed on full-time basis on probation of Two year(s) from the date of joining.
- e. The post is reserved for category since you do not belonging to the said category, hence you are appointed as against this category till end of academic year 2010-2011. You shall not have any claim on the said post in future.
3.
 - (a) You will be paid basic pay of Rs. 8825/- per month in the scale indicated above. You will also be entitled to Dearness Allowance, House Rent Allowance and C.L.A. at the rates prescribed by the Sanstha / State Govt. from time to time. In case you are appointed for a period of more than one year, you shall earn annual Increment.
 - (b) Your appointment and salary shall be subject to approval by the University of Pune and Director of Technical Education as the case may be
4.
 - (a) You shall have to qualify the NET or SET or similar test (as the case may be) laid down by the University of Pune or State Govt./UGC or the Central Council pertaining to your faculty within stipulated period.
 - (b) You shall have to acquire the qualification (M. E./Ph.D.) as prescribed by the University / State Govt. or the Central Council Concerned within the stipulated period.
5. Your appointment is subject to the minimum number of students and the workload prescribed by the post.

6. You shall submit original as well as certified true copies of relevant testimonials such as birth date certificate, mark-sheet, experience certificate, discharge/reliving certificate, last pay certificate, cast certificate, Change of Name certificate(if any), etc. before joining the duties.
7. In case you accept the appointments you shall have to execute deed of Contract of service as prescribed in the statutes at the time joining the duties.
8. You will be allowed to join the duties on producing of:
 - i) Two passport Photographs.
 - ii) Character certificate from two eminent persons one of them should be Govt. Grade-A officer
 - iii) Discharge certificate from previous employer. (if any).
9. You shall undergo medical examination by the approved Medical Officer or by the Civil Surgeon at the Place of your duty, within three months from the date of joining the duties. The appointment shall be provisional and conditional, pending submission of medical certificate stating that you are free from any contagious disease and that you are physically fit for employment on the staff of the college/institute.
10. You are required to give the correct mailing address as soon as you join the duties and any change in the address earlier should be communicated to the principal. It will be presumed that any letter sent by registered post Acknowledgment Due (RPAD) on the address given, shall be deemed to have been acknowledged duly signed by you.
11. You will not conduct or engage yourself in private tuition's or private coaching classes.
12. You will not engage yourself in any other job paid full-time, part-time or otherwise, during the continuance of your service, without the permission of the competent authority / management.
13. Your service is transferable to any other colleges/institution run by the management.
14. Your appointment may be terminated, at any time, by either side/party, by giving one month's notice or one-month pay in lieu of notice period in case the period spent in service is more than six months.
15. If you are found absent continuously for more than thirty days without permission your service will stand terminated automatically. If you are found guilty of violation of any terms and conditions mentioned above you will be liable for disciplinary action and punishment decided by the management as provided for in the statutes. During the period of your service you shall not directly or indirectly do such things which are subversive to the interests of the society /University/Institute /College/Students.
16. You have to communicate your acceptance to the Management/College/Institution within seven days from the date of receipt of this order of appointment, failing which your appointment is liable to be cancelled.
17. You are requested to report to the Principal at the time of joining the duties.

CHIEF EXECUTIVE

Amrutvahini Sheti and Shikshan Vikas Sanstha,
Amrutnagar, Sangamner.

DECLARATION

I, Mehete A. J. hereby declare that I accept the order of appointment on terms and conditions specified herein and that I shall join duties before the last date of joining as mentioned in the appointment order.

Place: - Sangamner.

Date: -

Signature

Full Name

Mehete A. J.
Er. Mehete A. J.