

Criterion 6- Governance, Leadership and Management (100)

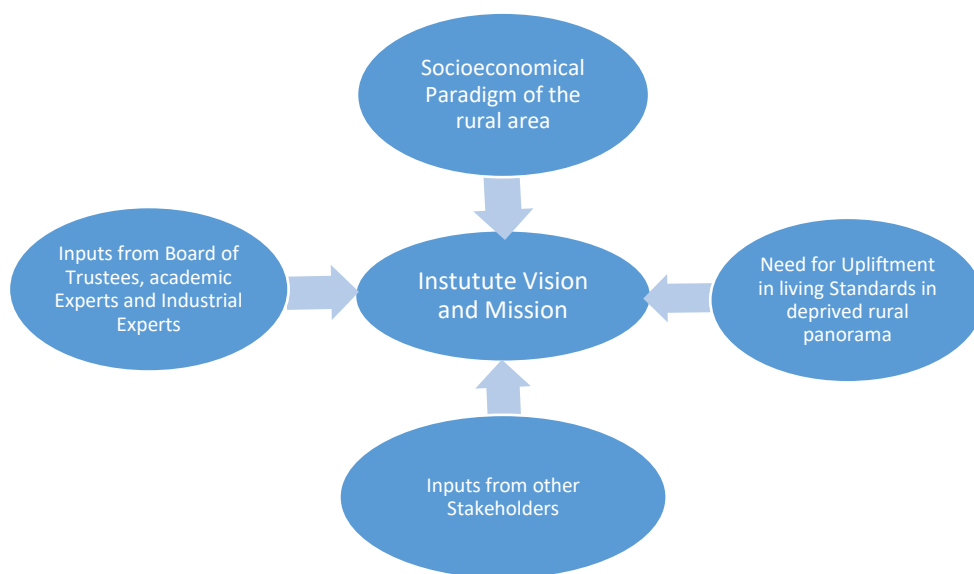
Key Indicator- 6.1 Institutional Vision and Leadership (10)

Metric No.		Weightage
6.1.1	<i>The governance of the institution is reflective of and in tune with the vision and mission of the institution</i>	5
QM	Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers in the decision making bodies of the institution within a maximum of 500 words File Description - Paste link for additional information - Upload any additional information	

The Vision and Mission statement of the institute were incarnated by the then Principal AVCOE, Sangamner along with all staff member in 1999.

Following things were considered while preparation of the Institute Vision and Mission Statement.

- Socioeconomical Condition and Low level of literacy rate/technical skill in the rural area.
- Need for upliftment to improve living standards in deprived rural panorama.
- Deliberation with board of trustees in presence of Academic and Industrial experts.
- Inputs from other stakeholders



- Vision of Institute**

To create opportunities for rural students to become able engineers and technocrats through continual excellence in Engineering Education.

- **Mission of institute**

Our mission is to create self-disciplined, physically fit, mentally robust, and morally strong engineers and technocrats with high degree of integrity and sense of purpose who are capable to meet challenges of ever advancing technology for the benefit of mankind and nature.

We the management, the faculty, and staff therefore promise to strive hard and commit ourselves to achieve this objective through a continuous process of learning and appreciation of needs of time.

- **Nature of Governance**

The top management including Board of Trustees, Governing Council, College Development Committee, Academic Advisory Board, Chief Executive, and Manager of the Sanstha, Principal, Department Advisory Board, and faculty focus on institutional goals as follows -

- Top management directs Principal focusing on vision and mission of the institution.
- The Principal consistently follows top management policies to achieve the vision with the support of staff.
- Principal, Vice Principal, IQAC Director, Deans, Registrar and Head of Departments come together to form different committees to provide “decentralized administration” to achieve institution’s objectives and goals put forth.
- The institution is committed to follow quality framework defined by ISO 9001:2015 with the support of IQAC.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:**

The institution plans well in advance through all departments including:

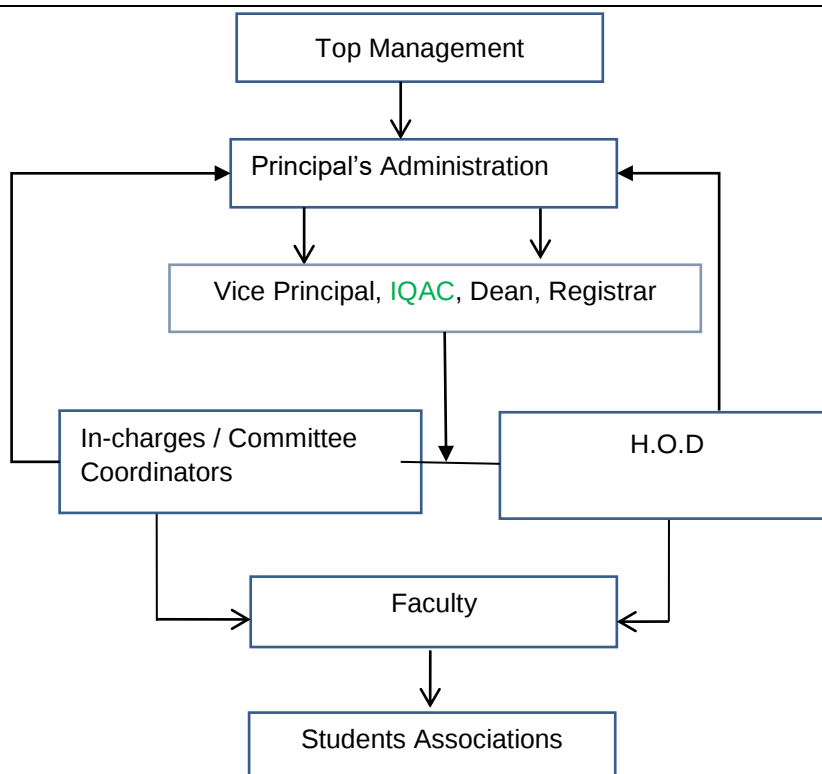
Academic Planning: Semester wise academic calendar which includes all curricular, cocurricular, extracurricular activities by following University academic calendar.

Financial Planning: Budget required in academic year as per perspective plan.

It includes purchase of resources, software as per new syllabus or faculty recruitment in case of increase in intake. It includes fulfillment of resources (man, machine, software etc.) as per new syllabus and increase in intake.

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

6.1.2 Q_M	<i>The effective leadership is visible in various institutional practices such as decentralization and participative management</i> Describe a case study showing decentralization and participative management in the institution in practice within a maximum of 500 words File Description • Paste link for additional information • Upload any additional information	5
Decentralization- ISO, etc. Participative Management:-Involvement of stakeholders (GC, CDC, AAB (Academic advisory board), IQAC, DAB (Department Advisory board), DMC (Department monitoring Committee), Department association, student council etc.) College promotes culture of participative management. Therefore, the committees are set up to execute predefined strategies that emphasize active stakeholder involvement as mentioned below, • Top Management Level • Governing Council • CDC • AAB • Principal's Administration • Vice Principal, Dean academics, Dean R&D • IQAC • HoDs Level/ In-charge / Coordinator Level • Faculty Level • Students Council • Students Association • Cultural and sport and other activities Top Management Level: • (Governing Council, Chief Executive and Manager of the Sanstha, CDC, Academic advisory board,) provide directions and guidelines focusing vision and mission of the institution. Principal's Administration: This is the key node that provides effective administration by handling academic and all college level administration. In-charge / Coordinator Level: They can take necessary action for overall controlling and monitoring of their corresponding committee / cell.		



Head of the department (HoD) Level:

HoDs have enough freedom to plan for overall progress of department. They can take necessary action for overall controlling and monitoring of department.

Faculty level:

The departmental advisory committees are formed in every department. Class teachers have sufficient authorities to suggest and implement variety of technical and non-technical programs, Workshops, seminars of student interest, Alumni Interactions, hands on practices, Industrial Projects, implant trainings, industrial trainings etc.. Faculty by their choice can take initiative and organize seminars, workshops.

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

Key Indicator- 6.2 Strategy Development and Deployment (10)

Metric No.		Weightage
6.2.1	<i>The institutional Strategic/ perspective plan is effectively deployed</i> Describe one activity successfully implemented based on the strategic plan within a maximum of 500 words Q1M File Description • Strategic Plan and deployment documents on the website • Paste link for additional information • Upload any additional information	2
Perspective Plan 2009 -2019 1. External Environment 2. UG Environment 3. PG Education and Research. (a) Goal: To develop and sustain nationally recognized engineering research and PG Programs and PhD centre. ➤ Strategies and Tasks : Strategy 1. Advance research and scholarly enterprise: Strategy 2: Initiate research culture in AVCOE students: ▪ Introduce PhD course in Civil Engineering by 2019. ▪ Provide opportunities for research experience by organizing National and International Technical Events. The department of Civil Engineering has started with UG Program with an intake of 60 in the year 1983, which helped to cater the need of technical education in the rural area. The department is having well qualified and experienced faculty members (05 PhD) and well trained supporting staff. On the basis of successful execution of UG program, In the year 2010, the Savitribai Phule Pune University (SPPU) Pune and AICTE have granted the permission to start the PG Program in Civil Engineering with specialization of Structural Engineering. With good and sound track record of Academics of UG and PG programs, the department was having the vision to start PhD Research Centre in Civil Engineering as part of Progressive Growth of the Department. The starting of new PhD Centre was included as part of PG Education and Research strategy in the Perspective Plan (2009-2019). Over the years the department is involved in consultancy services, third party inspections and providing solutions to rural problems. The department is actively participating in UMA and UBA initiatives. The agenda for the same was discussed and finalized in the meeting of Governing Council. It was proposed to start the research center in academic year 2019-2020. In this regard, the proposal and detailed report was submitted to SPPU, Pune in the month of September 2019. Accordingly, to start new PhD Centre all the necessary provisions (infrastructure, laboratory and		

equipment and research facilities like Horizontal and Vertical Shake Table, etc.) were made available. Upholding our proposal, University appointed Local Inquiry Committee for this program (Ref: No, CA/LIC/19/AN/ENG/2 Dated:24/12/2019). The Committee visited to the institute on 21/01/2020 and after visit, submitted LIC report to University on 23/01/2020.

Based on the LIC recommendations, the University has granted the Permission to Start PhD Research Center (Civil Engineering) in the institute from Academic Year 2020-21 vide letter no, Ref: No, CA/236 Dated:05/03/2020. Two internal faculty members are associated with research centre as a PhD Supervisor (Guide). Two faculty members have completed their PhD and will be joining the research center in near future while two more faculty members are on the verge of PhD completion. This will further strengthen the research center activities. The admission process has completed in Month of Nov 2020 and 04 number of research scholars have joined research center as per SPPU PhD Admission Process Guidelines (admission process was delayed due to COVID-19 Pandemic).

Since 5 March 2020, the department is running PhD Research Centre successfully with the Aim of "In Pursuit of excellence in the field of research and development in civil engineering".

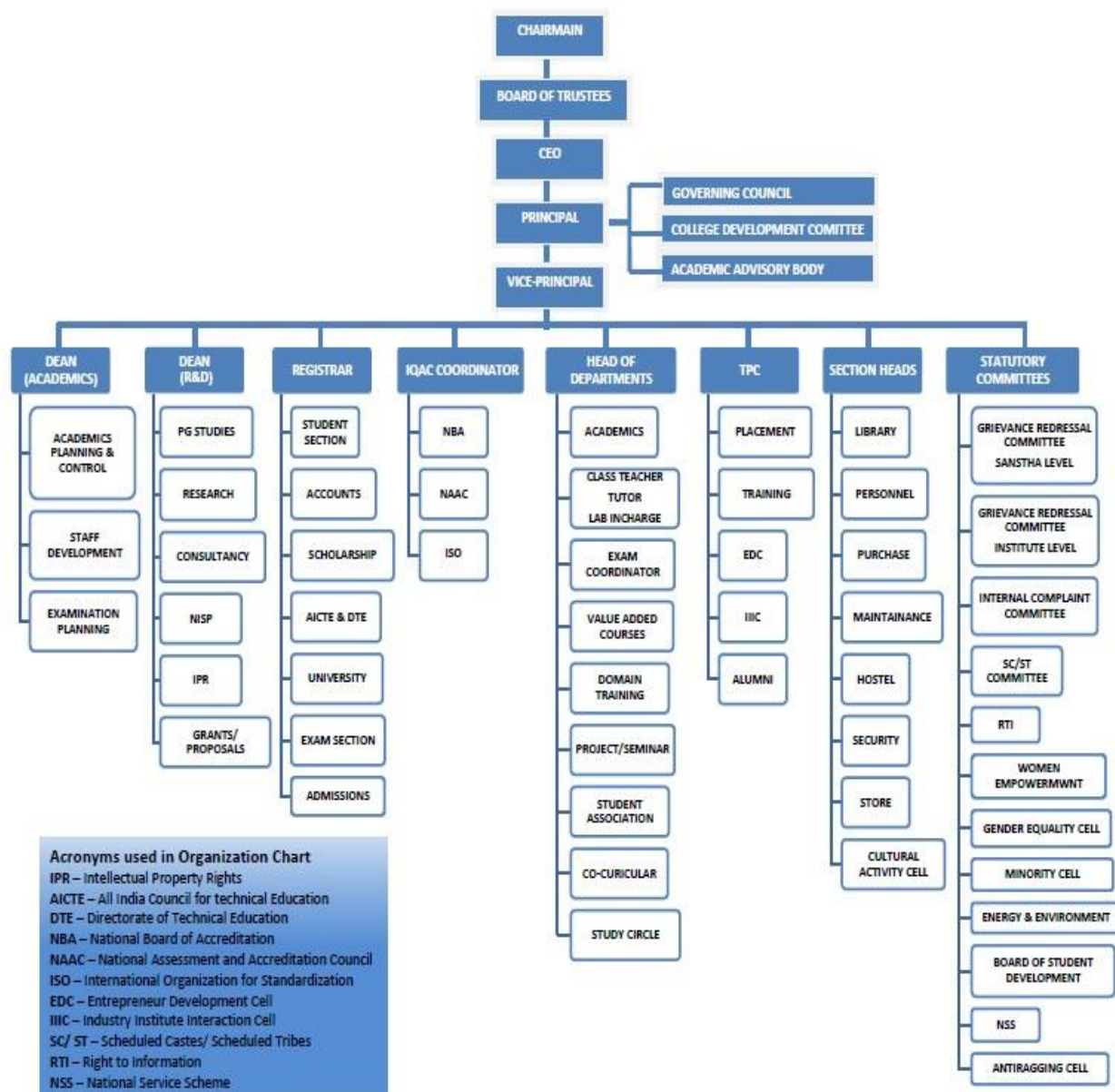
6.2.2	<i>The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.</i>	4
Q_iM	Describe the Organogram of the Institution within a maximum 500 words File Description ● Paste link for additional information ● Link to Organogram of the Institution webpage ● Upload any additional information	

The organization has a well-structured administrative setup with Governing Council as the highest decision making body followed by CDC and AAB, 53 other functional bodies and committees.

Service rules, Procedures, Recruitment and Promotional Policies:

The Institute has a set of well-established rules, policies and regulations within the frame work of, AICTE, State Govt. and the affiliating university, which are approved by the Governing Council of, the Institute. The rules and regulations of the institute were first published in Nov 1997 and are, revised periodically. The following documents are published and are made available in the institute, library and in all departments to create awareness among the employees and students. The same is, also available in the college website – avcoe.org. The copies of the institute, Administrative Manual containing service rules, Procedures, Recruitment and Promotion Policies are circulated among all the staff (both Teaching and Non-teaching) for their information.

The following are the few manuals in which all the functional aspects of day to day activities are provided:



File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		
Link to Organogram of the Institution webpage		

6.2.3.	Implementation of e-governance in areas of operation	4
Q _n M	- Administration - Finance and Accounts - Student Admission and Support - Examination	

	Options: A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above Data Requirements: (As per Data Template) • Areas of e-governance Administration Finance and Accounts Student Admission and Support Examination • Name of the Vendor with contact details • Year of implementation File Description (Upload) • ERP (Enterprise Resource Planning) Document • Screen shots of user interfaces • Any additional information • Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	
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Options:

A. All of the above

Have you collected

- ERP (Enterprise Resource Planning) Document
- Screen shots of user interfaces
- Any additional information
- Details of implementation of e-governance in areas of operation, Administration etc (Data Template)

Areas of e governance	Name of the Vendor with contact details	Year of implementation
Administration	Sack Info 2.5	2017-18
Finance and Accounts	Sack Info 2.5	2017-18
Student Admission and Support	Sack Info 2.5	2017-18
Examination	Ananosoft	2012-13
Administration	Ananosoft	2012-13
Finance and Accounts	Ananosoft	2012-13
Student Admission and Support	Ananosoft	2012-13
Examination	Ananosoft	2012-13

File Description	Template	Documents
Screen shots of user interfaces		Upload

ERP (Enterprise Resource Planning) Document		Upload
Details of implementation of e-governance in areas of operation, Administration etc	Data Template	Upload
Any additional information		Upload

Key Indicator- 6.3 Faculty Empowerment Strategies (30)

Metric No.		Weight age
6.3.1	<i>The institution has effective welfare measures for teaching and non-teaching staff</i>	05
Q _M	Provide the list of existing welfare measures for teaching and non-teaching staff within a maximum of 500 words File Description • Paste link for additional information • Upload any additional information	

The institution has effective welfare measures for teaching and non-teaching staff

All the staff that is eligible as per the Staffs' Provident Fund legislation shall be enrolled as members. The College contributes Rs. 1800 per person per month, towards the Employer's contribution to the EPF Scheme and Rs. 1800 is paid from the salary of the individual staff every month, towards his/her contribution to the Employer's contribution to the EPF Scheme. The College remits both the contributions stated above to the EPF Scheme authorities. Institute provides gratuity scheme. Group Medical Insurance is provided for teaching and non-teaching staff. All the benefits at superannuation are extended to all staff members.

The faculty members are eligible for availing Casual Leave of 12 days per year. Summer and Winter Vacations of 70 days are sanctioned for teaching and Non-teaching faculty as per university directives. Medical Leave is for 10 days per year for approved faculty and for adhoc faculty members 9 days of special leaves are sanctioned. Six months maternity leave is available to the women employees. The institute allows faculties to go for higher studies and short term courses. On duty facility and training and travel grants for attending workshops /conferences/seminars. For teaching staff, financial support is provided for attending conferences, workshops and seminars. For non-teaching staff, financial support is provided to pursue skill development. Also fees reimbursement policy is in place for Swayam, NPTEL and NITTT courses.

Institute provides residential facility for the staff members.

Institute constituted **Amrut Madatnidhi** for staff in case of medical emergency with maximum help amount extended upto Rs.50,000/-. In case of any emergency, personal loan is also provided to the staff through staff credit society. For other official purpose, institute provides vehicle facility to the staff concerned.

Tuition fees collected in Equal Monthly Installments (EMI) for wards of the staff. Institute provides uniforms to peons, class IV staff, drivers and workshop instructors. Uniform is

being provided for security personals with all required accessories. Medical facility on campus, ambulance in case of emergency is also being provided for all staff.

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

6.3.2	Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years	10											
Q _n M	6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years <table border="1"><tr><td>Year</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Number</td><td></td><td></td><td></td><td></td><td></td></tr></table> Data Requirement for last five years: (As per Data Template) • Name of the teacher • Name of conference/ workshop attended for which financial support provided • Name of the professional body for which membership fee is provided Formula: Percentage per year = Number of teachers provided with financial support to attend conferences,workshops and towards membership fee of professional bodies —————X 100 Number of full time teachers Average percentage = $\frac{\sum \text{Percentage per year}}{5}$ File Description: • Upload any additional information • Details of teachers provided with financial support to attend conference, workshops etc during the last five years (Data Template)	Year						Number					
Year													
Number													

File Description	Template	Documents
Upload any additional information		Upload
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	Data Template	Upload

6.3.3	<i>Average number of professional development /administrative training programs organized by the institution for teaching and non-teaching</i>	5
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Q _n M	staff during the last five years														
	6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year wise during the last five years														
	<table border="1"> <tr> <td>Year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Number</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>			Year						Number					
	Year														
	Number														
Data Requirement for last five years: (As per Data Template) • Title of the professional development Programme organised for teaching staff • Title of the administrative raining Programme organised for non-teaching staff • Dates (From- to)															
Formula: $\frac{\text{Total Number of professional development or administrative training Programmes organized for teaching and non teaching staff during the last five years}}{5}$															
	File Description (Upload): • Reports of the Human Resource Development Centres (UGC ASC or other relevant centres). • Reports of Academic Staff College or similar centers • Upload any additional information • Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)														
	<table border="1"> <thead> <tr> <th>File Description</th> <th>Template</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Upload any additional information</td> <td></td> <td>Upload</td> </tr> <tr> <td>Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)</td> <td></td> <td>Upload</td> </tr> <tr> <td>Reports of Academic Staff College or similar centers</td> <td></td> <td>Upload</td> </tr> </tbody> </table>			File Description	Template	Documents	Upload any additional information		Upload	Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)		Upload	Reports of Academic Staff College or similar centers		Upload
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Reports of Academic Staff College or similar centers		Upload													

	Details of professional development / administrative training Programmes organized by the University for teaching and non-teaching staff	Data Template	Upload
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6.3.4	Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP) during the last five years					5											
Q _n M	(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)																
6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year wise during the last five years																	
<table><tr><td>Years</td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>Number</td><td></td><td></td><td></td><td></td><td></td></tr></table>						Years						Number					
Years																	
Number																	
Data Requirement for last five years: (As per Data Template)																	
• Number of teachers • Title of the Programme • Duration (From –to)																	
Formula:																	
Total Number of teaching staff attending such Programmes _____X 100 Number of full time teachers																	
Percentage per year =																	
Average percentage = $\frac{\sum \text{Percentage per year}}{5}$																	
File Description																	
• IQAC report summary • Reports of the Human Resource Development Centres (UGC ASC or other relevant centers). • Upload any additional information • Details of teachers attending professional development programmes during the last five years (Data Template)																	
File Description					Template	Documents											
Upload any additional information						Upload											

Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)		Upload
IQAC report summary		Upload
Details of teachers attending professional development programmes during the last five years	Data Template	Upload

6.3.5 Q _M	<i>Institutions Performance Appraisal System for teaching and non-teaching staff</i> Describe the functioning status of the Performance Appraisal System for teaching and non-teaching staff within a maximum of 500 words File Description • Paste link for additional information • Upload any additional information	5
The Institute follows a systematic Performance Appraisal System for teaching and non-teaching staff. The institution / management evaluates teachers based on teaching, research and participation in development activities and due importance is given to all the activities. The institution evaluates non-teaching staff based on performance in technical support and administration related activities, co-curricular, professional, development related activities, academic contributions, general conduct and qualities. A structured “Self-Appraisal Form” is made use of by each faculty member for this purpose, wherein he/she gives the details of his/her performance and participation in all the activities assigned to him/her by the department /college. The concerned HOD gives their remarks on the performance of the faculty member. The faculty performance appraisal system is evaluated in six categories namely teaching learning, co-curricular activities, research activities, academic performance- evaluated from the feedback from students, expert review feedback and management feedback. Additionally Increment form based on API (Academic Performance Index) is introduced for awarding annual increments. The minimum requirement is 75% score. The management evaluates the faculty members and staff by merit rating based on their performance during the period of evaluation. They are recognized and awarded for academic performances, research proposals, consultancy, patents and publications, results, project guidance’s, peer reviewed publications, funded research, patents developed, recognition by professional bodies and		

contribution towards achieving institutional goals. In case of non – teaching staff, increment is released based on their performance in the department, their urge to learn new technologies, interpersonal behavior and punctuality towards the work done in department and institute. The above methodology of merit rating has helped the institution to identify and reward meritorious employees and to positively motivate them.

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

Key Indicator- 6.4 Financial Management and Resource Mobilization (20)

Metric No.		Weight age
6.4.1	<i>Institution conducts internal and external financial audits regularly</i>	6
QM	Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words File Description • Paste link for additional information • Upload any additional information	

Institution conducts internal and external financial audits regularly

At the beginning of every financial year, every department submits budget requirements to the institute. Department heads asks to laboratory in-charges for the modifications or procurement of new equipment. Head of the departments prepares budget reports, based on information provided by various lab in-charges and submit it to the institute.

Budget is proposed by Principal in Governing Council and College Development Committee, and is approved by them. Looking at the syllabus revisions and requirements thereof additional procurement is suggested if any. At the end of every financial year, it is observed, whether the allocated budget is properly utilized or not.

For above procedure, the institution is having qualified practicing Chartered Accountant as internal and external auditors who audit the accounts annually. After the audit, the report is sent to the management for review. The auditors are appointed by the board of trustees in the trust board meeting.

In addition to this, the institution is having consultants to give opinion on taxation and legal issues. The college is filing income tax return every year within the stipulated time. The institution is ISO 9001 – 2015 certified, hence all framed procedures are externally audited regularly.

Internal Audit- It is conducted quarterly in a year by the audit department of the parent institution, Hase and Firm, Nasik

External Audit- In the second stage, the audit is carried out by M/S. Rajendra Gundecha & Company C.A., Ahmednagar.

Internal/External Audit	Last Audit date	Details of Compliance
Auditors: Rajendra M. Gundecha & Company, Sangamner		There is no adverse remark on the accounts of the institution

File Description	Template	Documents
Upload any additional information		Upload

Paste link for additional information

6.4.2

Q_nM

Funds / Grants received from non-government bodies, individuals, philanthropist during the last five years (not covered in Criterion III)

6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

Year					
INR in Lakhs					

Data Requirement for last five years (As per Data Template)

- Name of the non-government bodies, individuals, Philanthropers
- Funds / Grants received

File Description

- Annual statements of accounts
- Any additional information
- Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropies during the last five years (Data Template)

8

File Description

Template

Documents

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropies during the last five years

[Data Template](#)

Upload

Any additional information

Upload

Annual statements of accounts

Upload

6.4.3

Q_IM

Institutional strategies for mobilization of funds and the optimal utilization of resources

Budget allocation is done as per following-

1. 80% of total expected income is allocated for staff salary
2. 20% of total expected income is budgeted in following proportion
 - a. Library 5%
 - b. Infrastructure built up -10%
 - c. Laboratory equipment – 25%
 - d. Laboratory Consumables – 5%
 - e. Maintenance and Spares – 30%
 - f. Research and Dev. – 3%
 - g. Travel and Training – 2%
 - h. Miscellaneous-10%
 - i. Others – 10%
3. Irrespective of the expenditure against each head for that financial year, the Institute allocates budgetary provisions as per the percentage decided. Unutilized funds may be used for other heads or can be forwarded to the next financial year.

6

	4. The funds are allocated for planned and unplanned activities, infrastructural and lab equipment to fulfill the requirements as per revised curriculum. Budgetary controls are exercised by Principal and accounts. 5. Special considerations are made to accommodate unforeseen requirements. There has been no budget crunch that has affected the teaching learning process and effective functioning of the institute. 6. Funds allocated are intimated to department heads and respective section in-charges. The major institute level work such as infrastructural development/ upgradation including civil and support infra, common utilities, housekeeping etc. are taken care by Sanstha Office. 7. The procurement procedure for lab consumables, equipment, upgradation is initiated by purchase section in consultation with departments. 8. Budget is prepared in March whereas the syllabus revision, Admissions and fees allocation is done in June/ July. So there may be some deviation in utilization and budgeted amount. 9. It is ensured that the staff salary, upgradation and maintenance, infrastructure buildup and academic activities are upheld and improved for the benefit of all the stakeholders. File Description 1. Paste link for additional information 2. Upload any additional information		
File Description		Template	Documents
Upload any additional information			Upload
Paste link for additional information			

Key Indicator- 6.5 Internal Quality Assurance System (30)

Metric No.		Weightage
6.5.1 QM	<i>Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes</i> Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words File Description • Paste link for additional information • Upload any additional information	10

Few Examples of two practices institutionalized as a result of IQAC :-

- Restructuring stakeholder feedback mechanism.
- Membership of e-ShodhSindhu and Shodhganga.
- Defining Core Values, Redefining Vision and Mission.
- ICT usage mechanism.
- ERP Implementation
- Energy Conservation Initiatives
- Green Initiatives.
- Organization of Quality Enhancement Programs.
- Organizing events related to promotion of research culture.
- Defining/ Redefining of Maintenance Procedures.
- Registration of Alumni Association.

Out of this any
two
OR
Your
suggestion

Internal Quality Assurance Committee

1. There shall be an Internal Quality Assurance Committee in each college and recognized institution that shall be constituted and function as per the guidelines of the University Grants Commission and State Government issued, from time to time.
2. The colleges and recognized institutions shall regularly submit their Annual Quality Assurance Reports to the affiliating university, State level quality assurance bodies and national accreditation bodies.
3. The university shall monitor the functioning of Internal Quality Assurance Committees in the colleges and recognized institutions within its jurisdiction.

IQAC – Vision

To ensure quality culture as the prime concern for the Higher Education Institutions through institutionalizing and internalizing all the initiatives taken with internal and external support.

Objective

The primary aim of IQAC is

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Strategies

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes;
- c) Equitable access to and affordability of academic programmes for various sections of society;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of assessment and evaluation process;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

Functions

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution;
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- d) Dissemination of information on various quality parameters to all stakeholders;
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- f) Documentation of the various programmes/activities leading to quality improvement;
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;

- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

Benefits

IQAC will facilitate / contribute to

- a) Ensure clarity and focus in institutional functioning towards quality enhancement;
- b) Ensure internalization of the quality culture;
- b) Ensure enhancement and coordination among various activities of the institution and institutionalize all good practices;
- c) Provide a sound basis for decision-making to improve institutional functioning;
- d) Act as a dynamic system for quality changes in HEIs;
- e) Build an organized methodology of documentation and internal communication.

Composition of the IQAC

IQAC may be constituted in every institution under the Chairmanship of the Head of the institution with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC is as follows:

1. Chairperson: Head of the Institution
2. Teachers to represent all level (Three to eight)
3. One member from the Management
4. Few Senior administrative officers
5. One nominee each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. One of the senior teachers as the coordinator/Director of the IQAC

As per the above requirements the college has a functioning Internal Quality Assurance Cell.

Sr. No.	Name of the Member	Role in IQAC	Designation
1.	Dr. M. A. Venkatesh	Chairman	Principal
2.	Prof. V. B. Dhumal	Management	Manager, AVSSVS.

		Representative	
3.	Prof. R. S. Tajane	Director, IQAC	Workshop Supdt.
4.	Prof. A.K. Mishra	Senior Teachers	Vice Principal
5.	Dr. M. R. Wakchaure		Dean Academics
6.	Prof. V. P. Waghe	Administrative officers	Registrar
7.	Dr. S. B. Rahane	Teachers	ISO Coordinator
8.	Dr. M. H. Wagh		Department of MBA
9.	Prof. S. A. Thanekar		Department of Computer
10.	Prof. V. P. Kulkarni		Department of Civil
11.	Prof. A. Pathak		Department of Electrical
12.	Prof. S. K. Chaudhari		Department of Electronic
13.	Dr. R. S. Pawase		Department of ETC
14.	Prof. B. S. Borkar		Department of IT
15.	Dr. V. J. Gadakh		Department of Mechanical
16.	Prof. S. N. Patil		Department of Production
17.	Prof. Kalhapure		Department of Applied Science
18.	Dr. Mohan Waman	local society	Principal, Dr. D. Y. Patil College, Akurdi, Pune.
19.	Mrs. Kalyani Ahire	Students	University Representative
20.	Mr. Nikam Gokul	Alumni	Manager- Product Quality, M&M, Nashik
21.	Mr. Shrikant Padhy	Industrialist	Engineer Entrepreneur

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

6.5.2	<i>The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</i> <i>(For first cycle - Incremental improvements made for the preceding five years with regard to quality</i> <i>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)</i> Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each File Description	10
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	- Paste link for additional information - Upload any additional information	
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	Details	Year				
		15-16	16-17	17-18	18-19	19-20
Infrastructure	Budget Utilization					
	Internet					
Library	Library budget					
	Books					
	Journals & Periodicals					
Student	Intake					
	Admissions					
	Students benefited by scholarships & free ships by government schemes					
	Certification Programs					
	Students benefited by guidance for competitive examination & career counseling					
	Placements					
	Internship					
	Higher Studies					
Faculty	Faculty Number					
	Faculty with Ph.D.					
	Faculty with PG					
Research and Development	Paper Publication, Book/Conference					
Result	Final Year Result					
Extension Activities	Activities (Cultural +Sports)					

File Description	Template	Documents
Upload any additional information		Upload
Paste link for additional information		

6.5.3	Quality assurance initiatives of the institution include: - Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements - Collaborative quality initiatives with other institution(s) - Participation in NIRF - any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) Options: A. All of the above B. Any 3 of the above C. Any 2 of the above	10
Q _n M		

	D. Any 1 of the above E. None of the above Data Requirement for last five years: (As per Data Template) Quality initiatives • AQARs prepared/ submitted • Collaborative quality initiatives with other institution(s) • Participation in NIRF • Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) File Description • Paste web link of Annual reports of Institution • Upload e-copies of the accreditations and certifications • Upload any additional information • Upload details of Quality assurance initiatives of the institution(Data Template)																
	<table border="1"> <thead> <tr> <th>File Description</th> <th>Template</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Upload e-copies of the accreditations and certifications</td> <td></td> <td>Upload</td> </tr> <tr> <td>Upload details of Quality assurance initiatives of the institution</td> <td>Data Template</td> <td>Upload</td> </tr> <tr> <td>Upload any additional information</td> <td></td> <td>Upload</td> </tr> <tr> <td>Paste web link of Annual reports of Institution</td> <td></td> <td> </td> </tr> </tbody> </table>	File Description	Template	Documents	Upload e-copies of the accreditations and certifications		Upload	Upload details of Quality assurance initiatives of the institution	Data Template	Upload	Upload any additional information		Upload	Paste web link of Annual reports of Institution			
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