



Dhoot Transmission Pvt. Ltd. Farola-III

4.23

2019-20

mftech

Date:

To

TO,
MS. Shraddha Arun Thorat

Sub :- Offer for the post of " Graduate Engineer Trainee"

Dear

With the reference to your application and the subsequent personal discussion we had with you on 14-Jan-2020, We DHOOT TRANSMISSION PVT LTD . Do hereby pleased to offer you the employment for the post of " Graduate Engineer Trainee " as per terms & conditions discussed and mutually agreed during personal discussion .

1. You shall be paid wages / salary & allowances as under :- stipend of (Per Day 26 + 2 live) & overtime extra per month .

CATEGORY	PER DAY	PER DAY BUS (Facellate)	STIPEND WIHTOUT CANTEEN	LEAVE & incentive	TOTAL	(26 Days+with live) In Hand
GET BE	$384.61 * 26 = 10000$	$30 * 26 = 780$	$10000 + 780 = 10780$	+770	11550	10770
GET DIP	$346.15 * 26 = 9000$	$30 * 26 = 780$	$9000 + 780 = 9780$	+692	10472	9662

2. You are required to work at our Aurangabad plant (103), or at any other place as informed to you from time to time . your services are liable to be transferred from one shift to another (with one day's notices), where the company has undertaken its work .

At the time of joining , report to HR- Department for completing the joining formalities . please bring all the original doc for verification at above mentioned factory address as well as copy of the following documents, as applicable.

- 1) Certificate in proof of age & certificate in respect of educational qualification .
- 2) Resent passport size photograph (5-copies)
- 3) Identity proof Xerox copy (driving license / election card / pass port)
- 4) Pan card & Aadhar card – copy mandatory (original for verification)
- 5) Medical fitness certificate .
- 6) Address proof Xerox copy of (electricity bill / election card / pass port / driving license/ aadhar card) Form -16 from last employer (not applicable to fresher's).

You are requested to join on or before **25-Jun- 2020**. Detailed appointment latter will be issued to you immediately after your joining .

Please counter sing a copy of this letter as token of your acceptance and return the same to us.

Thanking you,
For DHOOT TRANSMISION PVT LTD
Plant no 103.chetgaon midc Aurangabad.

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