



Mindpool
Management Solutions Pvt. Ltd.

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Date: 10th August 2017

Ref. No. MPM/O/08-17/016

Nilesh R Kharde
AT-Zole Post-Chandanapuri, TAL- sangamner, Maharashtra - 422605.
Mobile: +91 9527322692

SUBJECT: LETTER OF OFFER

Dear Nilesh,

With reference to your application and subsequent interview with us, we are pleased to offer you an employment as "**Marketing Officer**" and to be deputed at our client **Universal Sampo General Insurance Co. Ltd.** in "**Marketing (MO)**" department initially based at "**Nashik**".

This offer is subject to your joining services not later than **24th August 2017**. Failure to report on your duty on the aforesaid date will automatically make this employment offer invalid and it will be deemed to be withdrawn, with immediate effect, without further reference to you.

Your annual emoluments on CTC (Cost to Company) basis will be **Rs.2,00,000/- (Rupees Two Lakh Only.)** per annum. The detailed break-up for the CTC will be given in the appointment letter.

A detailed appointment letter containing the terms and conditions of employment, shall be issued to you upon joining.

This Letter of offer is issued subject to the authenticity of information and documents provided by the appointee during the selection process.

Your appointment is subject to submitting the documents as listed in the Annexure – I for our scrutiny and records and satisfactory reference check.

The terms of this offer are intended to be kept strictly confidential.

In acceptance of this offer, please sign and return the duplicate copy of this letter and indicate your date of joining.

Sincerely,
For Mindpool Management Solutions Pvt. Ltd.



I accept the offer: 
Nilesh R Kharde

My date of joining: _____