



TM
BUY Smart
An Opportunity to **PAY** Less



Ref No:

Date: 5th Feb 2016

Subject: Letter of Intent

Dear Mr Ramesh Kakade

This has reference to above subject and subsequent round of interviews you had at our Nasik Office. We are pleased to offer you a job with following details:

Job Title: Senior Business Development Manager

Salary Offer- Rs 10000(Rupees Ten Thousand) + Rs 2500 Local Travel Allowance per Month

Job Location: Nasik

Date of Joining: 12th Feb, 2016

A detail letter of appointment with all clauses and responsibilities and salary break up will given after 45 days of your joining and satisfactory furnishing of following documents:

1. Resume
2. Identity Proof / Photo id (PAN/ Aadhar card/ Driving license)
3. HSC Certificate
4. Graduation Certificate
5. Post Graduation Certificate
6. Letter of acquaintance from TPO (For Campus Joinees)
7. Residential Address Proof (Electricity/ Telephone Bills/ Passport)
8. Two Passport size photographs
9. Experience Letter / Relieving Letter (For Lateral Hires)

We wish you all the best and hope you have an endeavoring career with us....

Warm Regards

Parimal Modi

Head Human Resources

Gateway Business Enterprises

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