



Date:21 May 2017

To,

Mr. Anand Sanjay Dhudhekar  
Samarth nagar  
near Riddhi-Siddhi apartment,  
Ambad road Jalna  
431203  
Maharashtra

### **Offer & Appointment Letter**

Dear Anand,

Congratulations! With reference to your application and subsequent interview with us for a career in our organization, we are pleased to inform you that you have been selected for employment in **ProVal Technologies Pvt Ltd (as System Engineer)**

In the coming year, keep aspiring for change and be known for your thoughts and your work, be the catalyst that this fast-changing world needs; keep sharpening your skills and investing in yourself; and last but not the least- keep your work and life in a perfect balance, because that is the perquisite for success. We take this opportunity to thank you and extend our appreciation on your decision to join **ProVal Technologies. You are requested to join us on 21 May 2017.**

This offer & appointment letter along with all its annexures shall form the contract of employment between you and ProVal which shall be referred to as 'the Company'

Your compensation would be as outlined in **Annexure A**. The general terms and conditions governing your employment are outlined in **Annexure B**. ProVal works under 24\*7 operations supporting clients hence you may be required to work under various shifts as per the terms and conditions of the client. On the date of joining, you would be required to submit the documents listed in **Annexure D**. Please note that the submission of all the documents is mandatory to facilitate joining, background verification / validation and appointment process at ProVal. **Annexure C** provides details on the various compensation components and selected benefits that we offer you as a part of the ProVal family.

ProVal Technologies Pvt. Ltd.



As confirmation of your acceptance, you are requested to sign the duplicate copy of this Offer cum Appointment Letter and Annexures and submit the same within 7 days to the respective HR.

On your signing the offer and appointment letter, it shall be deemed that you have gone through the contents of this letter along with its annexures.

Looking ahead we see exciting times and we look towards you to provide impetus in accomplishing our mutual endeavour of being the best in the business of IT Services. Welcome to our Organization! We look forward to a mutually fruitful association.

For ProVal Technologies Ltd

*Nidhi Rastogi*

**Nidhi Rastogi,**

**Human Resource**