



Swapnil Vanam <swapnil.vanam@avcoe.org>

Fwd: :: L-Cube Innovative Solutions Pvt. Ltd. - Offer of Employment for Pratiksha Navale

Pratiksha navale <pratikshanavale28@gmail.com>

Tue, Oct 1, 2019 at 6:36 PM

To: swapnil.vanam@avcoe.org

----- Forwarded message -----

From: **L-Cube** <hr.pune@l-cube.com>

Date: Tue, 1 Oct 2019, 5:06 pm

Subject: :: L-Cube Innovative Solutions Pvt. Ltd. - Offer of Employment for Pratiksha Navale

To: <pratikshanavale28@gmail.com>

Cc: TPO AVCOE, Sangamner <tpo@avcoe.org>

OFFER OF EMPLOYMENT

(Strictly Confidential)

Date: 1/10/2019

Pratiksha Prakash Navale

C/O Amrutvahini College of Engineering

Sangamner.

Dear Ms. Pratiksha Navale, _____

With reference to your application and the subsequent interview you had with us, we are pleased to offer you the position of **Business Development Engineer – Trainee** under probation in our company based at Pune.

You will be on probation for a period of six months and confirmed after successful completion of training / probation. Your probation is liable to be extended by a further period of three months or part thereof at the discretion of the Management.

During the period of probation, if your performance is not satisfactory, your services are liable to be terminated without notice and the Bank Guarantee invoked.

You will be required to execute a Service Agreement as undertaking to serve our Organization for a minimum period of two years from the date of your joining. **As already accepted during the final interview you are required to furnish us a Bank Guarantee for 2 yrs for a sum of Rs. 1,00,000 (Rupee One Lakh only).** The Service Agreement and Bank Guarantee should be submitted to the HR as per the required format with the necessary supporting documents **on or before 29/02/2020**, failing which your offer will be cancelled. The intake would be in two batches, Batch 1 would be joining mid of June 2020 and Batch 2 would be joining in October 2020. The exact dates and batch will be communicated to you later.

You shall be governed by the rules and regulations of the company at all times without exception. You shall be eligible for all statutory provisions according to the laws in force from time to time. This offer is subject to successful completion of the course.

Report to the HR for completion of the necessary formalities along with the following on or before 29/02/2020.

1. Service Agreement Document
2. Bank Guarantee

3. Four passport size photograph
4. ID proof & Address proof (Aadhar card & PAN card – both self-attested)
5. Photocopies of Certificate in support of Academic / Technical / Educational Qualifications along with originals for verification.

Your remuneration details as follows:

SALARY Break-up / Month			
EARNINGS	INR	Deductions	INR
<i>Basic</i>	- 13433.00	<i>Employer & Employee - Provident Fund</i>	- 3224.00
<i>House Rent Allowance</i>	- 8955.00	<i>Profession Tax</i>	-
<i>Employer Provident fund</i>	- 1612.00	<i>Income Tax</i>	-
<i>Others (1 of 12)</i>	- 1000.00	<i>Others (1 of 12)</i>	- 1000.00
Cost to the Company	- 25,000.00	Total Deductions	- 4,224.00
Net Salary (Take home)	- 20,776.00		

We are pleased to inform you that you are entitled for free drop facility after your working hours.

This offer letter has been issued in duplicate. Please sign and return the duplicate as acknowledgement that you have read, understood and accepted the same.

Yours Sincerely,

N. Raj A

Vice President – Operations.

L-Cube Innovative Solutions Pvt. Ltd.

Please acknowledge this offer of employment and send your confirmation of the same as below by email.

I hereby acknowledge the receipt of my offer letter and confirm my acceptance. As mentioned above I will be submitting all the necessary documents within the stipulated time required by the Organization or else necessary action can be taken against me.

Signature of Acceptance :

Name :

Date :

Note: WE NEED CONFIRMATION OF ACCEPTANCE BY EMAIL FROM YOU IMMEDIATELY

L-Cube Innovative Solutions Pvt. Ltd.
202, 2nd Floor, Vishwa Arcade
Narhe, Pune 411041
Phone #: 91768 79538
Email: hr.pune@l-cube.com
Website: l-cube.in

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