



# Dhoot Transmission Pvt. Ltd. Farola-III

Date:

To

TO,

Mr :- Narendra Bharat kolhe

Sub :- Offer for the post of “ Diploma / Graduate Engineer Trainee ”

Dear

With the reference to your application and the subsequent personal discussion we had with you on **14-Jan-2020**, We DHOOT TRANSMISSION PVT LTD . Do hereby pleased to offer you the employment for the post of “**Graduate Engineer Trainee**” as per terms & conditions discussed and mutually agreed during personal discussion .

1. You shall be paid wages / salary & allowances as under :- stipend of (Per Day 26 + 2 live) & overtime extra per month .

CATEGORY	PER DAY	PER DAY BUS (Facellate)	STIPEND WIHTOUT CANTEEN	LEAVE & incentive	TOTAL	(26 Days+with live) In Hand
GET BE	$384:61 * 26 = 10000$	$30 * 26 = 780$	$10000 + 780 = 10780$	+770	<b>11550</b>	<b>10770</b>
GET DIP	$346:15 * 26 = 9000$	$30 * 26 = 780$	$9000 + 780 = 9780$	+692	<b>10472</b>	<b>9662</b>

2. You are required to work at our Aurangabad plant (103), or at any other place as informed to you from time to time . your services are liable to be transferred from one shift to another ( with one day's notices), where the company has undertaken its work .

At the time of joining , report to HR- Department for completing the joining formalities . please bring all the original doc for verification at above mentioned factory address as well as copy of the following documents, as applicable.

- 1) Certificate in proof of age & certificate in respect of educational qualification .
- 2) Resent passport size photograph(5-copies )
- 3) Identity proof Xerox copy ( driving license / election card / pass port )
- 4) Pan card & Aadhar card – copy mandatory ( original for verification )
- 5) Medical fitness certificate .
- 6) Address proof Xerox copy of ( electricity bill / election card / pass port / driving license/ aadhar card ) Form -16 from last employer ( not applicable to fresher's).

You are requested to join on or before **26-Jun- 2020**. Detailed appointment latter will be issued to you immediately after your joining .

Please counter sing a copy of this letter as token of your acceptance and return the same to us.

Thanking you,

For DHOOT TRANSMISION PVT LTD

Plant no 103.chetgaon midc Aurangabad.

[Type text]