

Date: 4th May 2018

To,
Ganesh Bhalerao

Subject: Offer of Employment

Dear Mr. Ganesh

With reference to the personal campus interview you had at your college, we are pleased to offer you employment in our organization on the following terms & conditions:

You will be on probation for a period of six months from the date of joining.

You will be appointed as **“Trainee Engineer“**

Your gross salary on cost to company basis will be INR 1,80,000/- as confirmed to you during your interview.

As agreed, you will sign a service bond for a period of 2 years (inclusive of 6 months probation).

Your appointment is subject to verification of credentials, existing salary proof, qualifications and referencing you have provided to the organization.

You will sign necessary protocols like code of conduct, confidentiality, non-compete clause on joining.

Your performance will be critically assessed after six months from your date of joining. Post review, your confirmation is subject to your performance being up to the mark with respect to JD and KPIs shared with you. Thereafter you will be subject to review on an annual basis from the date of joining.



Works : W-125A, MIDC, Ambad, Nasik 422010 T: +91-0253 – 2387338
Branch Off. : At/PO.- Khaira, Dist.- Balasore, Orissa – 756048, T: +91-6788 – 233001
Branch Off. : Plot no. 288, Shaid Nagar, Bhubaneswar, Orissa – 751007, T: +91-7894421300



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Your employment is subject to you being medically fit for the job. You will be entitled for leaves only after six months. As per job requirements, you will be required to travel whenever required.

Weekly off is Saturday.

You need to send acceptance to this offer duly signed and scanned copy to be sent within two days of receipt.

You will complete necessary joining formalities (submission of education proof, experience certificate. If any, bank details, id proof, address proof, etc) on the date of joining.

If you accept above terms & conditions, you will join latest by 1st July 2018.

We welcome you in the family of **Akanksha** and look forward for a mutually rewarding long time association with us.

Thanking you,

Warm Regards,
For and on behalf of team, AKANKSHA



Bipin B das Mohapatra
Managing Director

I accept this offer letter

Ganesh Bhalerao

Date: -



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