



**SELECTION LETTER**

**Dear Lokhande Prachi Rajendra,**

With reference to your interview, we are pleased to announce your selection for the position of **Business Analyst** in **Ways2Capital (High Brow Market Research Investment Advisor Pvt. Ltd.)** on the terms and conditions mutually discussed in Job Description and agreed upon.

Please delve into the essentials points regarding your profile (**Business Analyst**).

**Profile :** Revenue Generation (Back Office Sales)

**Training Duration :** 3 Months

**CTC :** INR 3.45 LPA [ 14700 (including PF) Fix + Variables ]

**Employment Commitment Agreement :** 12 Months (Including Training Period)

You will be issued a detailed offer letter on your joining us. You will be at present posted at **515-516, Shagun Arcade, Vijay Nagar, Indore, Pin-452001**, but can be transferred anywhere, as may be deemed fit by the management. You are requested to report duty on **18<sup>th</sup> June 2018 i.e. (Monday) at 10:00 am sharp**.

On the day of your joining you are required to submit the following :

1. Original as well as relevant copies of Academic/Professional attainments and work experience.
2. Documentary evidence of DoB, appointment letter of current employer, Address Proof (Driving License) or Passport or Voter ID.
3. Seven passport sizes colored photographs.
4. Previous experience letter (If any) along with 2 references from your organization, which has to be completed before your joining Continuum System.
5. Photocopy of Pan Card and Aadhaar Card. (2 Set)

If on verification, at the time of appointment or at a later date it is found that you have furnished wrong information, in such cases your services with the company will be liable to termination.

In case you fail to report for duty on this date unless otherwise agreed in written the offer shall stand automatically withdrawn.

**#NOTE:** kindly provide your confirmation regarding the same in below given format and revert back the scan copy latest by **28<sup>th</sup> February 2018 i.e. Wednesday**.

I have read and understood the above terms and conditions and hereby signify my acceptance of the same.

SIGNATURE

*Prachi*

DATE 22/2/18

This letter of appointment shall automatically stand withdrawn in case we do not receive your acknowledgment and acceptance on your joining date.

Yours Sincerely