

Ref.: SC/2023-24/007

Date: 12<sup>th</sup> April 2023

To,  
Training and Placement Officer,  
Amrutvahini College of Engineering, Sangamner  
Cell: 8975028224 | Desk: +912425-259014 Ext 211  
Email: tpo@avcoe.org

Kind Attn.:  
Prof. Balasaheb S. Sable

**Subject: Offering Employment your students as Trainee Engineers**

Dear Sir,

Reference is made to Campus drive conducted on 16<sup>th</sup> March 2023, at Amrutvahini College of Engineering, Sangamner and visit of following shortlisted candidates to our factory on the date.

1. Miss Shrushti Balu Kakad
2. Mr Rushikesh Chavan
3. Mr Pushparaj Gawale
4. Mr Siddhesh Jadhav
5. Mr Akash Asane
6. Mr. Akshay Phapale

We are pleased to inform that, our management has selected all shortlisted candidates for appointing as Trainee engineers in Sales, Marketing, Production & Quality departments, subjected to acceptance of Terms & Conditions specified during their factory visit. Enclosed please find herewith CTC sheet for your reference.

You are requested to communicate with students and ask for Acknowledgement of Acceptance within 2 days from the receipt of Offer letter.

Thanking you,

*CG*  
13/4

LN Visave, HR Manager  
MG Electrica, Nashik

Mukesh Gupta, CEO  
MG Electrica, Nashik



**Acknowledgement:**

I, Rushikesh Rajendra Chavhan hereby accept Offer Letter issued to me and am agree to join as Trainee Engineer w.e.f. 5th July 2023. I have read, got explained and understood all the terms and conditions. I agree to abide by the same

Rushikesh



WE CONNECT ENERGY

Mfg. of Terminals and Lugs.



An ISO 9001, 14001, 45001, IATF 16949 Certified Company



Plot No.: C-13/1, NICE Area, MIDC, Satpur, Nashik - 422 007, Tel.: +91 253 2202701 - 732

lugs@mgelectrica.com | www.mgelectrica.com

**OFFER LETTER : TERMS & CONDITIONS**

Ref.: SC/2023-24/007 dated 12<sup>th</sup> April 2023

- 1 You will be appointed as **TRAINEE** in various departments (Sales, Marketing, Production, Quality) as specified during interview.
- 2 Your gross salary on cost to company basis will be as per enclosed CTC.
- 3 At the time of joining, you will furnish the following documents in originals for verification and will also submit the photocopies for office record purpose: -
  - a) Adhar Card
  - b) PAN Card
  - c) 2 Passport Size photographs
  - d) Educational Qualification document
  - e) Experience Certificate, if any
  - f) COVID-19, Final Vaccination Certificate
  - g) Medical fitness Certificate
- 5 You will sign necessary protocols like code of conduct, confidentiality, non-compete clause, service bond if required by the management.
- 6 Your employment is subject to you being medically fit for the job.
- 7 You will be entitled for leaves only after 12 months.
- 8 Weekly off is Saturday; Company would change the day as per requirement, post / department oriented.
- 9 You need to send acceptance to this offer duly signed and scanned copy to be sent.
- 10 You will not join any competition within 1 year of leaving job and will also not be instrumental in taking M G Electrica's team in your new organization after you leave.
- 12 Appointment Letter mentioning other clauses shall be issued at the time of joining.
- 13 You will not leave the employment within 1 year of joining date, for any reason.
- 14 This appointment may be terminated by giving a 1 month notice period; in case you have to resign, 2 month notice is required.

We welcome you in the family of M G Electrica and look forward for a mutually rewarding long time association with us.

Thanking you,

Authority Signature  
M G ELECTRICA, Nashik  
WE CONNECT ENERGY  
Mfg. of Terminals and Lugs.



*Rushikesh*  
I accept this offer letter

*Rushikesh Rajendra Chauhan*

*Date:- 17/04/2023*



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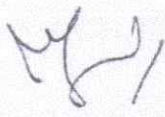

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**CTC SHEET:**

<b>Date:</b>	April 13, 2023
<b>Name:</b>	CAMPUS TRAINEE 2023 COE, Sangamner
<b>Designation:</b>	Trainee Engineer (SLS/ MKTG/ PROD / QAD)

Gross Salary	<b>15,500.00</b>
Take home salary	<u>13,882.00</u>
CTC Monthly	18,707.00
CTC YEARLY	224,484.00

On Company's Account	Amount (Rs.)	On Individual's Account	Amount (Rs.)
BASIC	10,850.00	BASIC	10,850.00
HRA	4,150.00	HRA	4,150.00
Other Allow.	250.00	Other Allow.	250.00
Conveyance Allow.	250.00	Conveyance Allow.	250.00
<b>Gross Salary</b>	<b>15,500.00</b>	<b>Gross Salary</b>	<b>15,500.00</b>
Add:- P F Employer	1,411.00	Less :- P F Employee	1,302.00
Add:- ESIC Employer	504.00	Less :- ESIC Employee	116.00
Add:- Bonus	1,292.00	Less :- Prof.Tax	200.00
<b>Monthly CTC</b>	<b>18,707.00</b>	<b>Monthly Take Home</b>	<b>13,882.00</b>
<b>Annual CTC</b>	<b>224,484.00</b>		

<b>Authorized By:</b>	 

**Remarks:**

Amount in words:  
Rupees Two Lacs, Twenty Four Thousand, Four Hundred and Eighty Four only