

Dear Rahul Rajesh Dube,

**SUB: Offer Letter**

Congratulations! With reference to your interview, we are pleased to offer you the position of **Associate Integration Developer** in NeeyamoWorks, based out of **Pune**.

You are expected to support the bond by furnishing a bank guarantee of Rs.1,50,000/- for 3years from HDFC bank.

The breakup of your compensation package is provided herewith. We would like you to join our company on **25<sup>th</sup> April 2022 at 10:30 AM**, unless otherwise agreed to in writing or else the offer will be null and void. You will be drawing a monthly stipend of Rs 7000 till the submission of all your marksheets. You will be issued a detailed appointment letter on your joining with us.

**ANNEXURE: COMPENSATION STRUCTURE**

Components	Monthly	Annually
Basic	₹ 13542	₹ 162500
House Rent Allowance	₹ 6771	₹ 81250
Special Allowance	₹ 3320	₹ 39834
<b>Total Gross Salary</b>	<b>₹ 23633</b>	<b>₹ 283584</b>
<b>Employer Contribution</b>		
Provident Fund	₹ 1800	₹ 21600
Gratuity	₹ 651	₹ 7816
<b>Total Employer Contribution</b>	<b>₹ 2451</b>	<b>₹ 29416</b>
<b>Annually</b>		
Insurance Premium		₹ 5000
Annual Fixed Bonus		₹ 7000
<b>Cost To Company (CTC)</b>		<b>₹ 325000</b>
<b>Employee Deduction</b>		
Provident Fund	₹ 1800	₹ 21600
<b>Total Employee Contribution</b>	<b>₹ 1800</b>	<b>₹ 21600</b>
<b>Estimated Monthly Net Salary*</b>	<b>₹ 21833</b>	
<b>Medical Coverage</b>		
Health Insurance		₹ 200000
Accidental Insurance		₹ 250000

Private and Confidential

Block No.A (Module 4), 5th Floor, SP Infocity, No.40, MGR Salai, Perungudi, Kandanchavadi

Chennai TN 600096 IN

CIN – U72900TN2015PTC129361

[www.neeyamoworks.com](http://www.neeyamoworks.com)

Note 1:

\* Excluding taxes (Professional Tax, Income Tax, etc.)

\*\* Gratuity is payable to employee on completion of 5 years' service as per Payment of Gratuity Act, 1972

Note 2:

Our monthly payroll cycle is from 1st to last day of every month.

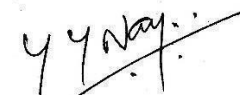
You are asked to report for duty at the following address:

**NeeymoWorks Technologies Pvt.Ltd**  
**IT 05, 1st Floor, Qubix Business Park - SEZ**  
**154/06, RGIP, Phase 1, Hinjewadi, Pune 411057**

Please indicate your acceptance of this offer under the terms described above by returning a signed and dated copy of this letter no later than 17-Apr-2022 post which the offer stands null & void.

We count on you to take NeeymoWorks to greater heights. Wish you the very best!

Best Regards,

A handwritten signature in black ink, appearing to read 'Y Y Narayanan', with a stylized flourish at the end.

Y. Y. Narayanan

CEO - NeeymoWorks

## Annexure

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### Annexure 1: List of documents copies you need to produce on Day 1

1. Current Resume
2. Class X Mark Sheet & Certificate
3. Class XII Mark Sheet & Certificate
4. UG, PG, Other: Mark Sheets & Certificates
5. Professional Qualification: Certificate
6. Relieving Letter or Experience Certificate
7. Salary Slip from the Last Organization
8. 4 Passport Size Photographs on white background
9. Form 16/ Salary Certificate from the Last Organization (if applicable)
10. Passport Photocopy
11. PAN Card Photocopy
12. Address Proof (Voters ID/ Driving License/ Aadhar Card, etc.)
13. Signed Copy of the Offer Letter
14. Recent VISA (for NRI employee only)

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