



Sachin Kharde <avcoe.mba@gmail.com>

Re: Offer Letter

NIKHIL <nikmic456@gmail.com>

12 July 2022 at 15:13

To: sachin.kharde@avcoe.org, Hod.mba@avcoe.org

On Tue, 12 Jul 2022, 14:55 NIKHIL, <nikmic456@gmail.com> wrote:

----- Forwarded message -----

From: <Shraddha.Kshirsagar@stockholding.com>

Date: Tue, 12 Jul 2022, 14:37

Subject: Offer Letter

To: <nikmic456@gmail.com>

Cc: <steve@stockholding.com>, <Harvinder.Singh@stockholding.com>, <satyanandac@stockholding.com>, <dalani@stockholding.com>, <sunil_ahire@stockholding.com>

Dear Nikhilkumar,

We are delighted to offer you the position of "Officer Trainee" in our Corporation.

Please find attached your detailed offer letter.

If you choose to accept this offer, kindly adhere to the following;

I. Acceptance of Offer

- Please sign every page of the letter.
- Kindly send an e-mail with a scanned copy of the acknowledged Offer Letter mentioning your expected date of joining before **July 14, 2022**.
- In addition kindly courier the xerox copy of the acknowledged offer letter to the Ms. Shraddha Kadam - HWD department. The address is mentioned in the signature of this e-mail.

II. Pre-recruitment Test

Request you to kindly complete a pre-employment medical test at any government / recognised government hospital. The list of tests to be conducted are given below

General Body Checkup

CBC + ESR

Blood Group + RH Factor

Urinalysis

Stool Test

Glucose Fasting

Total Cholesterol

Alanine Aminotransferase (ALT/SGPT)

Creatine

ECG

Chest X-ray

General Physician Examination

Eye Test & Colour Blindness test

Also you are requested to get the doctor's certification in the below attached format:

All scan copies of the medical reports should be sent to the undersigned via e- mail by July 16, 2022. The original copies of the medical reports is to be submitted while joining the organisation.

Please don't hesitate to reach out to me, either through email or by calling me at +91-9004531751, if you have any questions or concerns.

Regards,

Shraddha Kadam-HWD Dept.

Stock Holding Corporation of India Limited

SHCIL House,

Plot No. P-51, TTC Industrial Area, MIDC,

[Mahape, Navi Mumbai – 400710](#)

Extn:-8082

Direct No: 61778082

Email-shraddha.kshirsagar@stockholding.com