



QUALITY TUTORIALS PVT LTD

Offer Letter

Date: 09 February 2021

Name: Harsh Sudhir Ardak

Dear **Harsh**,

Congratulations!

We are pleased to offer you a position at **Quality Tutorials Pvt. Ltd. under the brand name: LIDO**. We enjoyed getting to know you, and strongly believe that you have much to contribute to our mission and growth ambitions.

The terms and conditions of your appointment are as below:

1. Designation

You will be designated as **"Business Development Trainee"**

2. Salary

Your stipend during internship would be INR 30000/- pm, you are expected to achieve average DRPS of 12,408 during the tenure, post which you will be given a permanent position in the organization as Business Development Associate with a revised CTC of INR 7,00,000 fixed and performance linked variable up to 3,00,000 LPA.

3. Internship Period

The duration of Internship will be 180 Days.

4. Date of Joining

Your appointment with us is effective from the joining date mutually agreed upon.

5. Reporting to:

You would be reporting to **Charanjeet Singh Gulati**.

6. Leaves & Attendance

You are liable for 1 leave every month during internship, unpaid examination leaves based on official communication from the campus would be granted. Attendance shall be subject to the condictions that you are expected to close and company reserve the right to do so. The company's decision shall be final and binding.

Registered address

206, 2nd Floor, Arun chambers,
Pandit Madan Mohan Malviya Marg,
Tardeo, Mumbai - 400034

Email ID

hr@lidolearning.com

CIN number: U74999MH2019PTC322765



7. Other Work

Your position is a whole time internship with the company and shall devote yourself exclusively to the jobs of the company. You will not take up any other work for remuneration (part time or otherwise) or work on advisory capacity or be interested directly or indirectly (except as shareholder or debenture holder) in any other trade of business during the employment with the company without permission in writing.

8. Transfer

You will be liable to transfer in such capacity as the company may from time to time determine to any other location, department, or the company. In such a case, you will be governed by the terms and conditions of services applicable to the new assignments.

9. Sales Model

Lido is a dynamic organization; our sales model is bound to change from time to time as per market condition.

10. Prerequisite

Since we are operating on a BYOD model, a functioning laptop is mandatory.

11. Confidential Information

You will not at any time without the consent of the company disclose or divulge or make public except on legal obligations regarding the company's affairs or administration or research carried out whether the same may be confided to you or become known to you in the course of services or otherwise. All the inventions, patents, documents, codes, designs made on company provided laptop/computer/device or personal computer/laptop during work hours' rights in, to and under the ownership of the company. As an employee Quality Tutorials Pvt. Ltd., You must maintain the confidentiality of information to which you have access. This includes, but is not limited to information associated with company internal discussions, documents/ records, client details, business plans etc. Confidential Information is to be held in the strictest confidence, whether means of access to such information is verbal, documented, computerized, or otherwise obtained. Breach of confidence includes intentional or involuntary unauthorized release of this information, and could lead to severe action up to, and including, immediate termination of employment.

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12. Protection of Interest

If you conceive of / invent / discover / improve on any new or advanced or current methods of improving process / formulae/systems in relation to the operation of the company or its affiliations or customers, such developments, discoveries or inventions will be fully communicated to the company and will remain the sole right/property of the company.

13. Notice period

Your employment is terminable by giving (48 Hours) notice during internship.

14. On Separation

On termination of this contract, you will immediately give up to the company, before you are relieved, all correspondence, specifications formulae, books, documents, cost data, market data, literature, drawings, effects or records, etc., belonging to the institute or relating to its activities and shall not make or retain any copies of these items.

15. General

You will abide by the office rules applicable from time to time.

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The above terms and conditions are subject to company policy. Please confirm that the above terms are acceptable to you by signing a copy of this letter.

This offer is contingent upon proof of education and employment credentials and a satisfactory relieving letter from your previous employer. You should also provide us with 2 passport size photographs, copies of all educational Certificates / Mark sheets and copies of your passport.

With warm regards,

For Quality Tutorials Private Limited

Sahil Sheth

Founder

I agree to accept employment on the terms and conditions as mentioned above.

Date:

Date of Joining:

Name:

Signature:

Registered address

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